

# West End Lawn Tennis Club

## Court Booking Policy

### Tennis bookings

- You must be a paid up member to book a court.
- 6 tennis courts are available for on-line booking.
- Court bookings are set at 7 day parameters.
- Member bookings are for at least 2 members per booking.
- Members can only book 3 courts over any 7 day period.
- Consecutive bookings are not allowed.
- Games may be booked on half hour intervals.
- Default booking is for 60 minutes. Maximum booking time is 90 minutes.
- During peak times the maximum booking time is 60 minutes.
- Peak times are Mon-Fri 6pm-8pm and Sat & Sun 12pm-5pm.
- There are no long term bookings to be made with exception of Club Days/Nights, Coaching, Interclub and Tournaments.
- No floodlights on Sundays.

### Cancellations

- If a booking is not used or is cancelled within 24 hours of the booking timeslot, a 'late cancellation' will apply to the member that booked the court.
- If a court is empty 10 minutes after a booking start time, the court will be released for use by other members and a late cancellation will apply.
- Three late cancellations in any 90 day period will result in the loss of advanced booking rights for 1 month for courts and private lessons.

### Other components of online booking

- Members are able to update their personal information in the membership database.
- Members will receive confirmation of their bookings.
- Administration can prevent bookings for non-paid-up members.
- Members can arrange to play with non-member guests. All guests and casual play is at a set price of \$10/person/court/hour for a maximum of 1 hour per booking.
- If a member is found to be on court with a non-member without paying the appropriate guest fee, they must pay the court fee and their court booking rights will be lost for one month.
- Club Administrators have complete control over what courts and times are available and may impose a number of availability rules to ensure bookings are handled fairly.